

RETAIL PRODUCTION ASSISTANT



POSITION SUMMARY: The Retail production assistant will be tasked with creatively incorporating locally purchased fruits and vegetables into Liberty's Kitchen existing food production operations. The production assistant will work closely with the Chief Operating Officer and value chain coordinator to identify opportunities to substitute/ incorporate local food into LK's various lines of production.

This is a **part time** (non-exempt) position. **Must be able to pass a background check.**

The Organization

For nearly ten years, Liberty's Kitchen has used food and hospitality as a platform to promote youth success and community building. Our employees are deeply committed to the organization because of our:

- Meaningful and purposeful mission
- Family-oriented environment
- Shared gathering around meals

We are guided by our mission, vision, and values:

MISSION

Liberty's Kitchen provides pathways for New Orleans young people to create and achieve their vision of success. Food-at the heart of our city's economy, culture, and future-is our chosen vehicle for change.

VISION

A community where all young people can succeed.

VALUES

Youth-Centered

We exist to be a platform for youth to create and achieve their vision of success.

Interdependent

"We are because you are." Our work in the kitchen, in the program, and in the community is highly collaborative.

Committed to Excellence

Overcoming entrenched social challenges requires vision, creativity, and effort equal to the scope of the problem.

Grounded in Racial Equity

Adverse conditions disproportionately facing youth of color are a legacy of structural inequality.

RETAIL PRODUCTION ASSISTANT



Key Responsibilities

The Retail Production Assistant will be responsible for:

- **Prepping/ producing food products for retail sale**
 - Examples include cutting fruits/ vegetables, prepping meat/ fish products
- **Value add production/ packaging/ labeling**
- **Accurately recording usages and waste**
- **Creatively incorporating local products into production**
- **Minimize waste by using remaining product in creatively in value added menu**
- **Assisting in delivering retail and catering orders as needed**
- **Assisting value chair coordinator with inventory, receiving & cooler organization**

REQUIREMENTS:

- 2+ experience in foodservice
- High school diploma preferred
- Liberty's Kitchen alumni preferred
- Able to lift 40lbs
- Extended periods of time standing

SCHEDULE:

- **6AM – 10AM MTF**

TRAVEL

- Less than 20% of time.

To Apply:

Email your resume and cover letter to connor.deloach@topboxfoods.com; careers@libertyskitchen.org. Use subject line: Retail Production Assistant Application.

No phone calls please.